

BOARD MEETING MINUETS
Monday September 23, 2019 2 PM
At KLTv studio

Call to Order

Alice Dietz

Roll Call: Post. 1 - Andrew Hamilton (Excused), Post. 2 - Bob Von Roch (Secretary) Present, Post. 3 – Gary Chapin Present, Post.4 - Rick Winsman (President) Excused, Post 5 James Johnston Excused, Post. 6-Rich Coleman Present, Post 7 - William Marcum Present, Post. 8-Marlene Johanson (Treasurer) Present, Post. 9 - Alice Dietz (Vice-President)

Approval of the Agenda:

Motion to approve the agenda was made and seconded. Motion passed unanimously.

Approval of Minutes:

Motion to approve the meeting minutes was made, seconded and approve unanimously.

Treasurers Report:

A CD at Columbia Bank matures today. Yield is less than 1%. Discussion was centered around potentially looking into taking it and investing it in other ways or forming a committee to see about other possibilities. It was brought up that those funds could be marked for facilities improvements.

It was moved and seconded to transfer the mature funds from the CD to the Twin City Money market account. Motion carried unanimously.

Revenue is a down a little, but expenditures are lower than estimates too.

Motion to approve the financial report was made, seconded and approved unanimously.

Old Business:

- Film Lab
 - Lower enrollment in part due to late advertisement but was well received. Most advertisements were done through Facebook.
 - Bill suggested bringing it to the Chamber so he can connect him with a teaching workgroup that deals with various CTE teachers.
 - Alice suggested Parks and Rec newsletter.
 - Cathy who has step down from her position within KLTv is still willing and wanting to assist in teaching Film Lab
- Annual Audit
 - Not complete yet. Possibly November
- Employee Roster
 - Position still open to replace Cathy. Part-time application pool closes 9/30/19
- Bylaw & P&P review

- Board had discussion. No decision was made as it wasn't the forum to approve. Feedback is to be taken back to the committee.

New Business:

- Board member resignation – Motion made seconded and approved unanimously.
 - Gary Chapin – Per board policy as a KLTV employee Gary is resigning.
 - Andrew Hamilton – Letter submitted due to new position as Kelso City Manager
- Summer Meeting Schedule – Discussion about foregoing the July & August board meeting and modifying the December meeting to a social gathering.
 - Motion was made seconded – amended to include that ensuring business continuity that during those off months the executive committee board members still meet during that time.
- Building Sewer Explosion
 - Servpro cleaned up.
 - Advanced Sewer snaked the main lines.
- Donation to ACM legal fund
 - Barry proposes sending them \$2500.00 to aid in the legal representation of PEG members of the ACM. Motion was made seconded and approved.

Executive Director Report

- Port of commissioners is moving buildings which changes the location of board meetings. The move will mean having to pay for direct fiber-optic connection. A new camera will need to be purchased.

Public Comment – Alan wanted to congratulate Barry and the board for doing a great job in re-establishing KLTV in a positive way.

Adjournment

Next Board Meeting is scheduled for October 28th, 2019

Respectfully Submitted,



Bob Von Roch
Board Secretary