



**KLTV Board Meeting Minutes
Monday, July 26, 2021 3pm
KLTV Board Room**

Call to Order

Alice called the board meeting to order at 3:06PM

Roll Call:

Post. 1 – Bart Finnel (Secretary) - Present
Post. 2 – David Futcher - Present
Post. 3 – Vacant
Post. 4-Rich Coleman (Vice -President) - Present
Post 5 - William Marcum - Present
Post. 6-Marlene Johanson (Treasurer) - Present
Post. 7 - Alice Dietz (President) - Present

Approval of the Consent Agenda:

Alice Dietz

- Motioned to approve consent agenda by Bill and Seconded by David - Motion Carried.

Approval of Minutes:

Bart Finnel

- March 22nd Meeting Minutes - Motioned to approve the March 22, 2021 meeting minutes by David, Seconded by Marlene - Motion Carried.
- May 24th Meeting minutes – Motioned to approve the May 24, 2021 meeting minutes by David, Seconded by Bill – Motion Carried.

Treasurers Report:

Financial reports June 2021

Marlene Johanson

- Assets of \$330K is up due to PPP loan forgiveness of \$55125, down one staff, no travel in the past year, no equipment purchases during period.
- Outstanding loan of \$55125 has yet to be forgiven, Barry to follow up with Columbia Bank to initiate process.

- No unexpected expenses, business is operating as usual.
- New income from rentals: \$4100 total, \$1800 for lower level \$2000 upstairs, and \$300 upstairs storage

Motioned to approve financials as presented by Bill, seconded by Bart – Motion Carried.

2020 Audit letter from Booth - Davis

Barry Verrill

- Jackie Davis sent a letter, indicating that she is unable to perform a full audit. Discussions regarding the need to seek another firm to conduct full audit.
- David indicated that organizations of this size generally are not required to have a full financial audit. No constituents are requiring such audit, therefore it was collectively agreed by the board members that KLTV will not perform financial audits moving forward.

Old Business:

Longview Franchise Agreement

Barry Verrill

- Barry discussed that the Longview Franchise Agreement was due to be renewed. He indicated that we may want to secure an attorney to help review the agreement and ensure KLTV's interests are represented. No decision was made.

New Business:

Executive Director's report
Adding part time Employee

Barry Verrill
Barry Verrill

- Down one staff member – Express Employment to assist in filling Government Meeting Coordinator.
- Truck Driver broke leg during set up of concert series. Out for 8-12 wks. Barry has graciously volunteered to cover on key outings in the meantime.
- Bill raises a discussion on cultivating staff to back fill for such an incident that someone needs to backfill for vacation, illness etc.
- Discussed the possibility of having a high school or college student to work part-time to help fill current gaps as well as build a potential pipeline of talent.

Recurring Strategic Plan Review

Bart Finnel

- No new update provided, but Barry was encouraged to keep it rolling.

Membership Feedback:

No members were present.

Closed the Main session and opened an executive session to conduct Barry's Annual Review at 4:17PM

Executive Session:

Station Manager's Annual Review

Alice Dietz

Called main session back to order on 4:50PM

Good of the Order:

The next board meeting is scheduled for 3:00 p.m. on Monday September 27 in the KLTV board room.

Call to Adjourn:

There being no further business to discuss, Marlene has motioned to adjourn, Rich Seconded. Motion Carried.

KLTV Board President
Alice Dietz

KLTV Board Secretary
Bart Finnel