

KLTV BOARD MEETING MINUTES

[D R A F T]

Monday, April 23, 2018

Call to Order: President Brian Magnuson called the meeting to order at 2:02 pm.

Roll Call: Post 1 – Andy Hamilton, present; Post 2 – (vacant); Post 3 – Brian Magnuson (President), present; Post 4 – Rick Winsman (Secretary), present; Post 5 – Bob von Rock, present; Post 6 – Gary Chapin, present; Post 7 – Bill Marcum (Vice President), present; Post 8 – Marlene Johanson (Treasurer), excused; Post 9 – Alice Dietz, excused

Establishment of a Quorum: 7 Present, 2 excused

Approval of the Agenda:

Motion to approve the agenda for the meeting was made and seconded. Motion passed.

Approval of the Minutes:

Motion to approve the Minutes of the March 26, 2018 regular meeting was made and seconded. Motion passed.

Treasurer's Report:

In the absence of Treasurer Marlene Johanson, the financial reports (P & L monthly, P & L previous year comparison, Monthly budget comparison, YTD budget comparison, Balance sheet) covering the period January, 2018 through March, 2018 were distributed and discussed. Motion to approve the report was made and seconded. Motion passed.

Old Business:

Barry Verrill reported on the progress of live recording of the Kalama City Council meetings. Just waiting to hear from the PUD.

Barry Verrill discussed the equipment acquired at the recent NAB Conference and Trade Show. \$7,000 was spent on 9 items, including teleprompter, tri-pods, audio boom pole and intercom equipment.

One addition board member candidate is needed to fill Position 2. Bill Marcum agreed to talk to Rick at BiCoastal about serving.

New Business:

Barry reported that the staff performance reviews are in progress.

President Magnuson gave an up-date on the Strategic Plan. It was agreed that the Board would receive a hard copy of the plan at every meeting to show progress and see where opportunities for involvement are.

Executive Director's Report:

Discussed as sent out. Discussed in more detail the equipment purchased at the NAB Show.

Also discussed certain portions of our By-Laws. It was determined that since it has been several years since our By-Laws and Policy Manual have been reviewed, a review sub-committee of the board consisting of Barry Verrill, Bill Marcum and Rick Winsman will begin the process of reviewing our current By-Laws and Policy.

Membership Comments:

Adjournment: President Brian Magnuson adjourned the meeting at 2:55 pm and announced that since our May meeting falls on Memorial Day, the Board will meet the preceding Monday (May 21) at 2:00 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Winsman". The signature is written in a cursive style with a long horizontal line extending to the right.

Rick Winsman
Board Secretary