

## **KLTV BOARD MEETING MINUTES**

Tuesday, April 25, 2017

**Call to Order:** President Brian Magnuson called the meeting to order at 11:15 am.

**Roll Call:** Post 1 – Andy Hamilton, absent; Post 2 – Gary Chapin, excused; Post 3 – Brian Magnuson (President), present; Post 4 – Rick Winsman (Secretary), present; Post 5 – Keath Huff, present; Post 6 – (vacant); Post 7 – Bill Marcum (Vice President), excused; Post 8 – Marlene Johanson (Treasurer), present; Post 9 – Alice Dietz, excused

**Establishment of a Quorum:** 4 Present, 1 Absent, 3 Excused

### **Point of Order:**

President Brian Magnuson asked what the By-laws said about establishment of a quorum. Secretary Rick Winsman will research the By-laws and report at the next meeting. For this meeting, a quorum was declared and business allowed to progress.

### **Approval of the Agenda:**

Motion to approve the agenda for the April 25, 2017 meeting was made and seconded. Motion passed.

### **Approval of the Minutes:**

Motion to approve the Minutes of the March 28, 2017 regular meeting was made and seconded. Motion passed.

### **Old Business:**

President Brian Magnuson talked about the strategic plan and gave a demonstration of the “SmartSheet” available for tracking progress and responsibility assignments. This item will become a standing item under Old Business at all subsequent meetings. No action required.

### **Executive Director’s Report:**

Due to Executive Director Barry Verrill’s attendance at the annual industry trade show in Las Vegas, the report was emailed prior to the meeting to all Board Members. No action required.

### **Treasurer’s Report:**

Treasurer Marlene Johanson presented the financial report covering the period January, 2017 through March, 2017. Motion to approve the report was made and seconded. Motion passed.

**New Business:**

Keath Huff commented on his discussion with staff member Corbin Riedel regarding new equipment integration. No action required.

**Membership Comments:**

Todd Dodgin, City of Longview, discussed the status of the contract discussions between the City and Comcast.

**Adjournment:** Meeting was adjourned without objection by President Brian Magnuson 11:35 am.

Respectfully submitted,

A handwritten signature in black ink that reads "Rick Winsman". The signature is written in a cursive style with a long horizontal line extending to the right.

Rick Winsman  
Board Secretary