

KLTV -BOARD MEETING MINUTES

Tuesday June 28, 2016

Call to Order: Gary Chapin, President, called the meeting to order at 12:00PM.

Roll Call:

Post. 1 - Andy Hamilton	Present
Post. 2 - Gary Chapin (President)	Present
Post. 3 - Brian Magnuson (Treasurer)	Present
Post. 4 - Rick Winsman (Vice President)	Excused
Post. 5- Keath Huff (Secretary)	Present
Post. 6- Erin Zeiger	Excused
Post. 7- William Marcum	Present
Post. 8 - Melissa Boudreau	Excused
Post. 9 - Vacant	

Approval of the Agenda:

Motion to approve the agenda for June 28th, 2016, motion was seconded and motion carried.

Approval of Minutes:

Motion to approve the minutes of the May 24th 2016 board meeting, motion was seconded, motion carried.

Executive Director Report:

ROVI account setup, payment system not yet determined.
Port of Longview & PUD robotics & Live services MOU to be drawn up and signed.
High School graduations are completed.
New Employee hired to complete staffing levels.
Contractor sourced for backup meeting coverage, paid hourly.
KLTV will provide broad coverage of the Go 4th Festival.
Local Matters off air until September.
Copier replacement in the works, purchase vs. lease.

Old Business: Nominating Committee report: Discussion on-going with potential nominees.

New Business:

Board President reported on the Focus Group meetings, board discussion on the Focus Groups effectiveness and feedback.

Executive Director provided a proposal for new equipment purchases to meet new services agreement with PUD and Port of Longview. A total of 7 cameras are requested; 3 for the Port & 4 for the PUD. Discussion on use of authorization for Kalama cameras, new authorization required.

Motion to authorize the expenditure up to \$57,000 for robotic cameras for the Port of Longview and Cowlitz PUD projects and to rescind the authorization of the Kalama camera purchase. Motion was seconded and motion carried.

Executive Director provided a proposal for a video playback, streaming, graphics, overlay solution that includes 2 years of streaming services. After two years the streaming services will cost ~\$800 a year per channel. Total cost not to exceed \$43,000. Board requested the Executive Director visit a studio using the same equipment & services to get confirm functionality.

Motion to authorize the execution of contract with Booth Davis for annual audit services. Motion was seconded and motion carried.

A board workshop will be held with consultant Sue Buske on September 13th at 11am.

Treasurers Report:

Treasurer Brian presented the May Financial Report. Motion was made to approve the June 28th, 2016 financial report, motion was seconded. Discussion and questions. Motion carried.

Membership Comments: (Please limit to 5 minutes each)

Member Comments included an observation on the work done by the board and its effectiveness.

Recess to Work Shop

(No Recess)

Adjournment: Meeting was adjourned at 12:52 pm.

Next Regular Board Meeting: Scheduled for Tuesday, July 26, 2016, noon at KLTV