

## BOARD MEETING MINUTES

February 24, 2015 12:00 p.m.

KLTV

**Call to Order:** Keath Huff, President, called the meeting to order at 12:05PM.

**Roll Call:** Post. 1 – Andy Hamilton, excused  
Post. 2 - Gary Chapin (Vice-President), present  
Post. 3 - Brian Magnuson (Treasurer), present  
Post. 4 - Rick Winsman, present  
Post. 5- Keath Huff (President), present  
Post. 6- Erin Brown, present  
Post 7 - Don MacDonald, unexcused  
Post. 8 - Melissa Boudreau, present  
Post. 9 - James Johnston, excused

### **Approval of the Agenda:**

Gary Chapin made a motion to approve the agenda.

Brian Magnuson seconded.

The agenda was approved.

### **Approval of Minutes:**

Melissa Boudreau approved the minutes from the January 2015 meeting.

Brian Magnuson seconded.

The minutes were approved.

### **Treasurer's Report:**

Brian Magnuson reported on the current Treasurer's Report.

Rick Winsman made a motion to approve the January 2015 Treasurer's Report.

Erin Brown seconded the motion.

The Board approved the Treasurer's report.

### **Old Business:**

Barry Verrill reported on the Annual General meeting to be held at KLTV on Tuesday, March 24th at 5:30 PM.

NAB Conference, April 13-16 in Las Vegas. One staff member and one board member are invited to go. Staff will be looking at JVC-200's.

**New Business:**

Rick Winsman reported on the WATOA conference on April 29-30 at Lake Chelan, WA. It focuses in on the Government side of PEG. Board members are invited to go.

ACM NW Regional Conference in Tukwila on March 27-28th.

Gary Chapin reported on the Final Cut X training at KLTV on March 23-25, 2015. 12 seats are available with 10 taken.

Brian Magnuson suggested offering scholarships to the high school kids enrolled in the Media Class. The Board will look at that option for next year.

Barry Verrill will complete Annual Staff Reviews by March 6, 2015.

**Reports:**

**Strategic Planning:** Rick Winsman  
(no report)

**Public Relations/ Marketing:**  
(no report)

**Policy and Procedures/ Programming:** Don MacDonald, Gary Chapin, James Johnston  
Brian Magnuson asked for legal advice on electronic discussion by the board.  
Barry Verrill will look into this.

Brian Magnuson made a motion to amend our bi-laws to include language to facilitate electronic communication.  
Melissa Boudreau seconded.

The language that will be added after a vote from the member is:  
Electronic communication for notices, consents, waivers, and other corporate acts  
Directors and members may receive notices of meetings by electronic transmission, if they consent to do so.  
Members may receive notices of meetings by fax, if they consent to do so.  
For votes where proxies are allowed members may submit electronic proxies.

Directors and members may use electronic transmissions to execute written consents, rather than a manual signature, provided that the transmission provides sufficient information to determine the sender's identity.

Directors and members may conduct votes by mail or by electronic transmission. The Board President must set forth in a record accompanying the meeting notice the name of each candidate and/or the text of each proposal to be voted upon, and designate an address, location or system to which the member may electronically transmit the ballot. Votes by mail or by electronic transmission must be unanimous in written consent. Any electronic votes taken will be reported on at the next meeting.

The board approved the motion.

**Government Affairs:** Keath Huff, Rick Winsman

Rick Winsman gave a report about the current status of Washington legislature.

**Technology/ Building:** Don MacDonald, Gary Chapin, Brian Magnuson

Brian Magnuson reported that our mortgage will be paid off by April 2015.

**Education:** Jim Johnston/Brian Magnuson

Melissa Boudreau reported that a company is approaching high schools about streaming high school sports events. She will make that information available for the board.

**Non-Dues/Non-Franchise Revenue:** Keath Huff/Rick Winsman

(no report)

**Executive Director Report:**

Barry Verrill asked for questions on his report. There were no questions.

**Membership Comments:**

LeRoy Gerlund asked about monies and uses by individuals.

Keath Huff called for an executive session.

Keath Huff closed the executive session.

Brian Magnuson made a motion to give Barry Verrill a raise retroactive to January 1st, 2015.

Rick Winsman seconded.

The board approved the motion.

**Adjournment:**

Keath Huff adjourned the meeting.

The meeting was adjourned at 1:17 PM

**General Meeting, scheduled for 12:00 p.m., Tuesday, March 24th, 2015 at the KLTV meeting room.**

**Annual General Meeting scheduled for 5:30 pm, Tuesday, March 24th, 2015 at the KLTV meeting room.**

Minutes Approved \_\_\_\_\_ Board Secretary

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